



GENERAL CONSULTING ACCEPTANCE NOTE

Please complete the applicable sections of this document and return it to us by email. By completing and submitting this Acceptance Note it is confirmed that: (a) you agree for FACTS to complete the tasks quoted for and (b) the Terms & Conditions ([click here](#)) have been read, understood and are agreed to.

COMPANY DETAILS:

Date	_____
Company name	_____
Physical address	_____
Technical contact person	_____
Position within company	_____
Email	_____
Tel / mobile number	_____
Accounts contact person	_____
Email	_____
Tel / mobile number	_____
VAT registration number	_____
Quotation number	_____
Purchase order number	_____

SERVICE REQUEST FORM:

Reason for consultation / assistance?

Scope (product / processes)

GENERAL COMMENTS

PLEASE CONTACT US IF YOU HAVE ANY QUERIES REGARDING THE SERVICES WE OFFER.
WE LOOK FORWARD TO ASSISTING YOU TO ACHIEVE YOUR OBJECTIVES.

PLEASE CONSIDER THE ENVIRONMENT BEFORE PRINTING THIS DOCUMENT