

# SAMPLE SUBMISSION ACCEPTANCE NOTE

## COMPANY DETAILS:

Company name\* \_\_\_\_\_

Company division\* \_\_\_\_\_

Physical address\* \_\_\_\_\_

Technical contact person \_\_\_\_\_ Position in company \_\_\_\_\_

Email \_\_\_\_\_

Tel / mobile number \_\_\_\_\_

Accounts contact person \_\_\_\_\_

Email \_\_\_\_\_

Tel / mobile number \_\_\_\_\_

VAT registration number \_\_\_\_\_

Quotation number \_\_\_\_\_

Purchase order number \_\_\_\_\_

By completing and submitting this Acceptance Note it is confirmed that: (a) the Terms & Conditions ([click here](#)) have been read, understood and are agreed to and (b) the Special Considerations ([click here](#)) have been read, understood and are considered.

**PLEASE NOTE: ORDER WILL BE PROCESSED ONLY ONCE AN ACCEPTANCE NOTE AND PURCHASE ORDER IS RECEIVED.**

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\* Please indicate whether these details have changed since last sample submission

Sample Number	Sample Name / Traceability details	ALLERGENS ELISA											ALLERGENS PCR							SPECIES			OTHER		Storage Conditions	FACTS OFFICE USE							
		Almond	Casein	Crustacean	Egg	Gluten	Hydrolysed Gluten	Lysozyme	Macadamia	Milk	Peanut	Sesame	Soy	Whey	Cashew	Celery	Fish	Hazelnut	Molluscs	Mustard	Pecan nut	Pistachio	Rye	Walnut		Wheat	24 Species Screen	Single Species ID	Fish Species ID	Microscopy	Honey Testing	Sample Conditions	Number of Samples
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Special Requests																Comments																	
Reason for analysis																																	